COGR

Advancing Effective Research Policy

December 6, 2024

TO: COGR Primary Representatives & General Membership

FROM: Naomi Schrag, Board Chair, and Matt Owens, President

SUBJECT: Call for Nominations for COGR Board of Directors – **Due January 10, 2025**

We are now accepting nominations for the COGR Board of Directors to fill two expected vacancies. Anticipating an active research policy environment, we are seeking to fill these seats with mid-year appointments so the Board and standing committees are at full strength. Individuals appointed to the Board in this cycle will serve beginning in February 2025 through July 31, 2027. This initial term may be renewed once for an additional three-year term.

The Board will constitute a Nominating Committee as described in COGR's bylaws to consider nominations to fill vacant positions. **There is currently a need for new Board members with expertise in costing/financial compliance and/or contracts & grants administration.**

Board of Directors Overview: The Board of Directors is responsible for the corporate oversight of the association and provides direction for the association's policy agenda and advocacy. Board members each serve on one of COGR's four standing committees. The Board holds regular meetings three times a year in conjunction with COGR's in-person and virtual membership meetings. Additional meetings are scheduled as needed. Travel expenses for Board meetings are reimbursed by COGR. Board members are responsible for paying all meeting registration fees.

Nominating Committee Charge: The committee aims to recommend candidates to serve on the Board who have both expertise in research administration and federal policies and regulations, and a broad view of the research enterprise.

The committee required qualifications and selection criteria include:

- Candidates must be employed at a COGR member institution.

- Candidates should be persons who are senior leadership or work closely with senior leadership, participating in top-level institution-wide policy formulation and decision-making.

- Candidates must understand the financial and/or research administration and compliance aspects of government sponsored programs and/or have experience with policy development.

- Candidates must understand the institution-wide significance of issues that traditionally fall within COGR's purview and be able to help address such issues. Although a candidate's experience and expertise may be focused, an institution-wide understanding of the issues is important for representation of the institution on the Board as well as the Board's effectiveness.

- Candidates must indicate they have available time and/or adequate staff assistance to make a significant contribution to the work of COGR.

- Individuals that have already served two consecutive terms on the COGR Board of Directors are eligible to re-apply provided their last date of service was at least one year ago.

In reviewing nominations, the Nominating Committee evaluates the qualifications of the nominees while also considering:

- expertise and program needs to ensure a diversity of individuals and experience on the Board,
- the balance between public and private institutions and the geographic representation of institutions represented on the Board, and
- representation of member institutions of different sizes on the Board.

How to Submit a Nomination: To submit a nomination, we ask for the following application materials:

- a letter of interest;
- a traditional resume, CV, or Biosketch;
- a letter of endorsement from a senior official from the nominee's institution (this does not apply to vice presidents for research or equivalent). This endorsement may be submitted either in conjunction with the application or separately; and
- no more than one letter of support from another individual (optional).

Application materials should be submitted to: **memberservices@cogr.edu.** Once your application has been received by the COGR office, you will receive an email acknowledgement**. If you do not receive an email acknowledgement within 48 hours, please follow up with MemberServices to ensure your application package was received.**

The deadline for nominations is January 10, 2025.

Please contact Mary Deans at memberservices@cogr.edu with questions.